How to enable 2-Step Verification on your CGIAR - CGXchange GSuite account

Last updated: Feb 2018

When you enable 2-Step Verification (also known as two-factor authentication), you are adding an extra layer of security to your CGXchange account. This is highly recommended because CGXchange is no longer connected to CGIAR’s authentication system, so the password is managed by you.

When you enable 2-Step Verification, you sign in with something you know (your password) and something you receive at the login time (a code sent to your phone). This 2-Step Verification setup will make it much more difficult for hackers to access your account, in case your password is stolen.

Here are the steps to set this up:

1. Login to your CGXchange Google Account.
2. Go to the 2-Step Verification page -> Select Get started:

![Image of 2-Step Verification setup]

Write your phone number and choose how you want to receive the codes:
Google will send you an initial code or call your phone number. Write the code received via SMS if that option was selected:
It worked! Turn on 2-Step Verification?

Now that you've seen how it works, do you want to turn on 2-Step Verification for your Google Account for@cgxchange.org?

Step 3 of 3

TURN ON

2-Step Verification

2-Step Verification is ON since Feb 27, 2018

TURN OFF

Your second step
After entering your password, you'll be asked for a second verification step. Learn more

Tired of typing verification codes?
Get a Google prompt on your phone and just tap Yes to sign in. ADD GOOGLE PROMPT

Voice or text message (Default)
327 57277772 Verified
Verification codes are sent by text message.
Setup Google Prompt:

Or Setup Authenticator – go to Google Play – search for Google Authenticator and install the tool. Then open it:
Once you have setup the 2-Step Verification, you will receive an email like this one confirming your setup. The email also suggests a few other steps to add another backup phone number just in case or invites you to have some backup codes in case you are traveling and don’t have your phone at hand:

Full instructions from Google can be found here:

https://support.google.com/accounts/answer/185839?visit_id=1-636548992074569229-1241468648&rd=1